APA STYLE 7TH ED. END-OF-PAPER CHECKLIST

In-Text Citations
☐ Have you included in-text citations to every source you’ve quoted and/or paraphrased?
☐ Are the in-text citations properly constructed according to APA Style?
☐ Does every in-text citation have a complete, matching citation in your References List?

References List
☐ Does it say References at the top of your page, centred, and bolded?
☐ Is the References page double spaced?
☐ Have you cited every source you’ve quoted and/or paraphrased in your paper?
☐ Are the citations in alphabetical order by the first word/name of each citation (If your citation starts with the first word of the title, ignore articles “The”, “A” and “An”)?
☐ Are the citations properly constructed according to APA Style?
☐ Are the second and subsequent lines of any citations longer than one line indented by half an inch? (This is called a “hanging indent” in your paragraph settings).
☐ Does each citation in the References List have a matching in-text citation in your paper?

Title Page
(Follow unless a different format is specified by your instructor)
☐ Is there a page number one inch from the right-side of the page header?
☐ Does page numbering start from the title page?
☐ Did you include the full title centred and bolded on the page?
☐ After the title, did you include your name, college name, course code, course name, instructor’s name, and date submitted centred on the page?
☐ Is the title page properly constructed according to APA style?

Overall Paper Presentation
☐ Did you cite the appropriate number and type of sources according to your assignment instructions?
☐ Are your paragraphs double spaced? Did you indent the first line of each paragraph?
☐ Are margins set to 1” on all sides?
☐ Is your title centred and bolded at the beginning of your paper?
☐ Are the in-text citations properly constructed according to APA Style?