# Group Study Room Guidelines

These guidelines are intended to inform all library users of appropriate use and noise levels. Academic library spaces are for everyone. Please respect your fellow students and the shared spaces around you.

## INTENDED USE

**Academic Group Study**
- Quiet to moderate conversation (please note group study rooms are not soundproof)
- Cell phone use permitted
- Use of electronics without headphones permitted at a low level

## OCCUPANCY

**1 – 6 people**
Minimum of 2 people and maximum of 6 people during times when library space is limited.

## ETIQUETTE

**Rooms are booked online**
- Maximum 2 hours per group per day
- Each group has 10 minutes to arrive for their booking, after which the space becomes available to others
- Study spaces can be booked up to 7 days in advance from the booking date
- Online room booking is available during regular library hours. During extended hours, study spaces are available on a first come first serve basis only.

**Disruptive noise is not permitted**
- This includes any noise or activity that disturbs the concentration of other users such as loud conversations, offensive language, rowdy or disruptive behavior

**Keep it tidy**
- Enjoy your snack or beverage but remember to find an appropriate waste receptacle when you are done
- If you rearrange furniture (which we hope you won't) please return it to its original location

## FEEDBACK

You are invited to report noise disturbances and inappropriate use of this space to staff at the Library Service Desk or by sending us an email or text via the [students.libanswers.com](http://students.libanswers.com) webpage.

If you are not using the study zones as they are intended, a library staff member will kindly provide you with a copy of the guidelines and alternative study spaces. If misuse of the space continues, you will be advised that security will be called which may result in security asking you to leave the library.