Seneca Libraries APA Style Resources

For Faculty

• Citation Primer for Faculty
• APA and Academic Integrity Tutorial
  • Online version
  • Blackboard Cartridge

For Students

• APA Citation Guide
• Research and Citation Help
  • AskUs / Research Appointments
  • Newnham Citation Workshops
    (Sign-up at Learning Centre)

Questions?
Contact librarians@senecacollege.ca
What’s On...

• Top APA student FAQs

• Library APA and Academic Integrity Resources
  • for faculty
  • for students
APA and MLA: Similarities

• Formatting
  ○ Double-spacing, one inch margins, 12 pt. font size

• Parenthetical citations within the body of paper

• All sources cited at the end of the paper
  ○ Double-spaced, unnumbered, hanging indent
APA Style 6th ed.

- Created mainly for scientific writing
- Emphasis given to author and date of work
Example: Citing a Journal Article

APA Style 6th ed.


MLA Style 8th ed.

APA Citation FAQs
Top 5 APA Student FAQs

1. Formatting APA style papers
2. In-text citations
3. Citing websites
4. Citing images
5. Citing sources in digital assignments
APA FORMATTING
Title Page

Include shortened title in the header. Note that for the term "Running head:" appears only on the first page.

Running head: SHORTENED TITLE

Full Title of Research Paper

Student’s Name

COM101

Professor’s Name

July 18, 2018

Page numbers are included in the header and right-aligned.
Begin the first paragraph of your research paper with a half-inch indent. Avoid the temptation of using the heading “Introduction” at the start of your paper. Your first sentence is what should immediately follow the title. Note that the title is not bolded, italicized or underlined. The first paragraph is an introduction which should include some historical or background information on your topic. This should be followed by your purpose statement, thesis, or the research question that you are trying to answer.

As your paper develops, you will want to incorporate your research. Sometimes you will use direct quotes that “duplicate the original source word for word” (Jones & Brook, 2011, p. 3). Other times, you will put the ideas from your research into your own words, and that paraphrased material must also be cited in-text (Xiang, Cooper, Wilson & Liang, 2012). Even if your information came from a website without an author, you must cite that source (Corporation, 2012). At the end of your paper, you will list all your sources in a References list. The References page begins on a new page and must be included in every research paper. If you are required to use headings in your paper, follow the examples below.


In-Text Citations
In-text Citations in APA

Paraphrase: (Author’s Last Name, Year)
Example: (Smith, 2007)

Direct Quotation: page number is included
Example: (Smith, 2007, p.10)

No author → Use first word(s) of the title
Example: (Residential schools, 2007).
<table>
<thead>
<tr>
<th>No. of Authors</th>
<th>Paraphrase</th>
<th>Subsequent in-text parenthetical citations</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>(Case &amp; Daristotle, 2011)</td>
<td>(Case &amp; Daristotle, 2011)</td>
</tr>
<tr>
<td>3 to 5</td>
<td>(Case, Daristotle, Hayek, Smith, &amp; Raash, 2011)</td>
<td>(Case et al., 2011)</td>
</tr>
<tr>
<td>6 or more</td>
<td>(Case et al., 2011)</td>
<td>(Case et al., 2011)</td>
</tr>
</tbody>
</table>
# In-text Citation: Group Authors

<table>
<thead>
<tr>
<th>Group authors with known abbreviation</th>
<th>Paraphrase</th>
</tr>
</thead>
<tbody>
<tr>
<td>First parenthetical in-text citation</td>
<td>(American Psychological Association [APA], 2018)</td>
</tr>
<tr>
<td>Subsequent in-text parenthetical citations</td>
<td>(APA, 2018)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group authors with no abbreviation</th>
<th>Paraphrase</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Seneca College, 2018)</td>
<td>(Seneca College, 2018)</td>
</tr>
</tbody>
</table>
Long Quotations

Quotations that are 40 or more words

Example

At the end of Lord of the Flies the boys are struck with the realization of their behaviour:

The tears began to flow and sobs shook him. He gave himself up to them now for the first time on the island; great, shuddering spasms of grief that seemed to wrench his whole body. His voice rose under the black smoke before the burning wreckage of the island; and infected by that emotion, the other little boys began to shake and sob too. (Golding, 1960, p.186)
In-text Citation: Works quoted/paraphrased within a source

Use the phrase “as cited in” when referring to a work quoted or paraphrased within the source you are using.

Paraphrase Example:
According to a study by Smith (as cited in Kirkey, 2013) 42% of doctors would refuse to perform legal euthanasia.

Direct Quote Example:
Smith (as cited in Kirkey, 2013) states that “even if euthanasia was legal, 42% of doctors would be against this method of assisted dying” (p. 34).
In-text Citation: Signal Phrases

Example

Hunt (2011) explains that mother-infant attachment has been a leading topic of developmental research since John Bowlby found that "children raised in institutions were deficient in emotional and personality development" (p. 358).
Online Sources

General Template

Author, A. (date). Title of document [Format description]. Retrieved Month Day, Year site was last viewed, from https://URL

Format description: included if source format is unique, such as blog post, lecture notes, video file

Retrieval date: included if online content is likely to change over time (e.g., Wikis)

Long URLs: can be split into the next line at a convenient point such as a slash or hyphen
Examples


Images
Figure X. Description of the image or image title if given. Adapted from "Title of Image Collection," by Author/Creator's First Initial. Second Initial. Last Name if given, publication date if given. Retrieved from URL or Database Name. Copyright date by Name of Copyright Holder.

Images from Print Sources

**Figure 1**. Man exercising. Adapted from "Yoga: Stretching Out," by A. N. Green, and L. O. Brown, 2006, May 8, *Sports Digest, 15*, p. 22. Copyright 2006 by Sports Digest Inc.

**Figure X**. Description of the image or title of the image. Adapted from "Title of Article," by Article Author's First Initial. Second Initial. Last Name, year, day, (for a magazine) or year (for a journal), *Title of Magazine or Journal, volume number*, page(s). Copyright year by name of copyright holder.
Citing Sources in Digital Assignments

- Will be up to faculty’s style preference
- No specific required citation style
- Can be formal (e.g., APA) or informal (e.g., basic information about source and creator)
APA Citation Guide: Creative Commons Licensed Works

What is Creative Commons?
Creative Commons (CC) is a way for creators to make ordinarily copyrighted work (books, images, etc.) available to others.

How do I know if something has a CC license?
You will see an image that looks something like this.

What does the license allow me to do with the work (book, image, etc.)?
You can usually find the CC license on the page where you found the work. When you click on the CC image license it will indicate what you are allowed to do. Common license terms are that you are allowed to share and adapt (modify) the work, as long as you provide attribution (i.e. cite).

Do I still need to cite something that has a CC license?
Yes, you always need to credit other people’s work.

In most cases, the CC license will specify that you need to “provide attribution” (aka cite), but even when the CC license does not specify that you must provide attribution, Seneca Libraries recommends that you still do so.

Citation Rules:

1. Note to Students: Basic citation from your instructor on how they would like you to cite and which rules to follow:
When creating a digital assignment, the Creative Commons formatting rules may be all that is required by your instructor.

When writing an APA or MLA essay, your instructor may want you to follow APA or MLA guidelines for citing the CC licensed work, with the added Creative Commons license information.

Note that there are no current APA or MLA instructions for citing CC licensed works. Please check with your instructor for guidance.
APA Resources for Faculty
Citation Primer for Faculty: APA Resources

All of Seneca Libraries resources and instructional material related to citation in one convenient location for faculty use with students.

APA Citation Guide & Tutorials

APA Citation Guide
Use the APA Citation Guide to support integration of sources in your academic work. The Citation Guide will help you avoid plagiarism, create in-text citations, and citations for your References page, and much more.

- APA Sample Paper Template

Tutorials:
Upload these tutorials and quiz cartridges into your MySeneca course page and test your students' knowledge of APA citation and plagiarism.

- For help importing into Blackboard contact librarytechhelp@senecacollege.ca
- Instructions for importing a tutorial into a MySeneca course
- APA Academic Integrity and Plagiarism Tutorial and Quizzes
  This tutorial package includes two quizzes, one pre-assessment and one post-assessment, the question pools for those quizzes, and Gradebook settings which collect the quiz results for you but do not include them in your final calculations.
  Additionally, APA Academic Integrity and Plagiarism Tutorial (direct link)
- APA Tutorial and Quizzes

Practice Exercises
Use the following resources to acquaint your students to the APA citation style.

- **HANDOUT**: APA General Formatting and Style
  Shows the basics of formatting a Title Page, Headers, and a References page.
- **EXERCISE**: Print Book
  Create an in-text citation and reference list entry for a print book.
- **EXERCISE**: Journal Articles from Library Databases
  Create reference list entries for two journal articles found in library databases. One article has a DOI and one does not.
- **EXERCISE**: Website

Solutions:
- **SOLUTION**: Exercise: Print Book
- **SOLUTION**: Exercise: Journal Articles
- **SOLUTION**: Exercise: Website

Not sure how to assign marks for the proper use of APA citation? Check out our marking checklist.

- Checklist for Marking APA References
  Highlights general formatting, in-text citation, and references list rules for APA citation style.
- Sample Marking Rubric for APA Citations
  Sample rubric for referencing in APA Style, organizational structure, spelling, and grammar.

seneca.libguides.com/citationprimer
Seneca Libraries Tutorials

Please Note

TROUBLESHOOTING: Browsers may block some content from loading. Here is how to load external content.

FACULTY: To access online quizzes that can be used in MySeneca with the below tutorials, visit the Library Cartridges page.

Library Tutorials

Course/Program Specific

Academic Integrity & Citation

- Academic Integrity: Plagiarism Tutorial
- Academic Integrity: Plagiarism Tutorials for Business Students
- Academic Integrity: Plagiarism Tutorials for Liberal Studies or English Students, or Anyone Using MLA
- Academic Integrity: Plagiarism Tutorials for Nursing Students
- Academic Integrity: Plagiarism Tutorial for Science Students
- Academic Integrity: Plagiarism Tutorials for Technology Students or Anyone Using APA
- APA Tutorial (Blackboard)

Instructional Videos

Research, Citation & Searching

Databases

For Faculty

Sandbox Tutorials

Infographics

Videos

Presentations

3D Printing

For Faculty

seneca.libguides.com/librarytutorials
APA Resources for Students
APA Citation Guide: Welcome

Do You Need Citation Help?

Newnham Learning Centre Citation Workshops: Drop by our MLA and APA citation workshops!

- 2018 Summer workshops begin May 21, 2018 until August 10, 2018
- Wednesdays @ 11:00 am
- Fridays @ 2:00 pm

* No citation workshops after August 10, 2018. Workshops will resume in Fall semester.

seneca.libguides.com/apa
APA Citation Guide: Reference List, Sample Paper, Headings

Welcome  How Do I Cite?  In-Text Citation  Reference List, Sample Paper, Headings  Annotated Bibliography  Citation Software  For Faculty

Sample APA Paper

- APA Sample Paper Template

This sample paper includes a title page, sample assignment page and references list in APA format. It can be used as a template to set up your assignment.

NB The template is a word document which may display incorrect margins. Please double check with page layout to ensure 1" margins both top and bottom.

Headings

If your instructor requires you to use APA style headings and sub-headings, this document will show you how they work.

- APA Headings

This sample demonstrates and describes how to use different levels of headings in APA format.

Appendix

If you are adding an appendix to your paper there are a few rules to follow that comply with APA guidelines:

Quick Rules for an APA Reference List

Your research paper ends with a list of all the sources cited in the text of the paper. Here are nine quick rules for this Reference list.

1. Start a new page for your Reference list. Centre the title, References, at the top of the page.
2. Double-space the list.
3. Start the first line of each reference at the left margin; indent each subsequent line five spaces (a hanging indent).
4. Put your list in alphabetical order. Alphabetize the list by the first word in the reference. In most cases, the first word will be the author’s last name. Where the author is unknown, alphabetize by the first word in the title, ignoring the words a, an, the.
5. For each author, give the last name followed by a comma and the first (and middle, if listed) initials followed by periods.
6. Italicize the titles of works: books, audiovisual material, internet documents and newspapers, and the title and volume number of journals and magazines.
7. Do not italicize titles of parts of works, such as: articles from newspapers, magazines, or journals / essays, poems, short stories or chapter titles from a book / chapters or sections of an Internet document.
8. In titles of non-periodicals (books, videotapes, websites, reports, poems, essays, chapters, etc.), capitalize only the first letter of the first word of a title and subtitle, and all proper nouns (names of people, places, organizations, nationalities).
9. If more than one place of publication is listed give the publisher’s home office. If the home office is not given or known then choose the first location listed.

seneca.libguides.com/apa
Ask Seneca Libraries

or email us

518 Answers

Search for an answer

Ask Us

Browse:

All

Groups

Topics

Need More Help?

Make a Research Appointment

Chat

Call

Text

E-mail

Subject Guides

Hours

Staff

Popular

Recent

How do I cite images in PowerPoint?
Last Updated: Mar 02, 2018 | Topics: Citation Styles, APA, MLA, Copyright | Views: 20742

How do I cite a Google Map?
Last Updated: Jul 18, 2017 | Topics: APA, MLA, Citation Styles | Views: 8622

What does it mean if a book is on "Reserve"?
Last Updated: Jun 04, 2018 | Topics: Borrower Services, Course Reserves, Textbooks | Views: 3177

seneca.libanswers.com/
QUESTIONS
Image Credits

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